

MARYLAND MANOR APTS

2100B Pontoon Road ▪ Granite City ▪ Illinois ▪ 62040 ▪ Phone (618) 219-8188

RENTAL APPLICATION

Address/Unit: _____ Rent: _____ Date: _____

PERSONAL

Last Name: _____ First Name: _____ Middle Initial: _____

Birth Date: _____ Driver's License Number: _____ State: _____

SSN#: _____

Additional Occupants (Please list below each individual and relationship, including children, and age):

- Do you agree to pay your rent on time: Yes / No.
- The late fees are \$50 after 5 days and an additional \$25 after 15 days. Are you willing to accept these late fees in the unlikely event that you are late with your rent: Yes / No
- Do you agree to have your wages garnished if you get behind on rent: Yes / No
- Late-night parties and loud music are prohibited. Do you agree to comply with this: Yes / No
- Waterbeds are prohibited! Do you agree to comply with this: Yes / No
- Do you smoke indoors: Yes / No – If yes, add \$10/month to the rent.
- Drug use and trafficking will not be tolerated! If you are suspected of either, the police will be notified and you agree to be removed from the property: Yes / No
- Do you have a pet: Yes / No – If yes, please see the additional rent and deposit requirements below.
 - Dogs under 40 lbs – Add \$10/month rent and \$250 non-refundable deposit. (Pits/Rotts/Pincers/Shepards etc. are prohibited)
 - Cat (max of 2) – Add \$5/month rent per cat and \$250 non-refundable deposit. (Must be spayed/neutered)
- Have you ever been convicted of a crime: Yes / No - If yes, please explain on the back.
- Do you grant us permission to perform a police background check: Yes / No
- Have you ever broken a lease or refused to pay rent: Yes / No – If yes, please explain on the back.
- Have you ever filed for bankruptcy or been taken to court by a landlord: Yes / No – If yes, please explain on the back.

RESIDENCE HISTORY

Current address: _____ City: _____ State: _____ Zip: _____

How long: _____ Do you currently: Rent / Own What is your current monthly rent/mortgage payment: \$ _____

Phone: _____ Mobile Phone: _____

Email: _____

Name/Address/Phone of Current Landlord/Mortgage Lender: _____

Reason for moving: _____

Are your payments current: Yes / No How many late payments have you had: _____ Amount of current security deposit: \$ _____

Previous address: _____ City: _____ State: _____ Zip: _____

How long: _____ Reason for moving: _____

Name/Address/Phone of Previous Landlord/Mortgage Lender: _____

Was your full security deposit returned: Yes / No How many late payments did you have: _____ Monthly payment: \$ _____

PAYMENT ASSISTANCE INFORMATION

In the event you would be unable to make a rent payment due to an emergency/vacation/unforeseen event, is there a relative, friend, or agency that would be willing to assist you with rent payments?

Name/Address/Phone of emergency contact #1: _____

Relationship: _____ Phone: _____ Alt. Phone: _____

Name/Address/Phone of emergency contact #2: _____

Relationship: _____ Phone: _____ Alt. Phone: _____

INCOME

Current employment status: Full-time _____ Part-time _____ Student _____ Retired _____ Self-employed _____
Unemployed _____ Other _____

Name/Address/Phone of Primary Employer: _____

Position: _____ Length of employment: _____

Monthly salary: _____ Supervisor's name/position: _____

Additional Income (optional):

If there are additional sources of income you wish to have considered, please list below. This section is optional.

Additional source: _____ Monthly Income: _____

Contact person/phone: _____

Is it anticipated that this source will continue throughout your residency with us: Yes / No

CREDITORS/LOANS

Vehicle Make/Model/Color/Year: _____

Vehicle tag: _____ State: _____ Is your vehicle: Owned/Financed/Leased

Financed/Leased through: _____ Monthly Payment:\$ _____

Please list all other significant monthly payment obligations and amounts: _____

REFERENCES

Personal Reference Name/Address/Phone: _____

Relationship: _____ How Long: _____

Do you give us permission to contact listed references and emergency contacts, both now and in the future, for rental considerations and collection purposes should it be deemed necessary: Yes / No

HOW DID YOU HEAR ABOUT US?

Please let us know how you heard about us.

Newspaper Ad – Post / Journal/ Other

Internet Posting – Craigslist / Other

Sign Posted in a Retail Store – Wal-Mart / K-Mart / Shop N Save / Other

Referral by Existing Resident – Name: _____

Drive-by/Our sign

Other – Please explain: _____

GENERAL INFORMATION

- We charge an additional fee each month for sewer and water that runs generally between \$25-\$30. This is in addition to the rent.
- We ***DO NOT*** accept cash. Please use checks or money orders payable to: Maryland Manor Apts.
- Be sure to keep all rental receipts, especially for money order payments.
- Your deposit will be equal to your base rent, unless otherwise agreed to.
- You should receive a lease and misc. documents prior to moving in.

RENT RECAP

- \$ _____ - Base Rent
- \$ _____ - Indoor Smoking Fee
- \$ _____ - Pet Fee/Note Additional Pet Deposit Here \$ _____
- \$ _____ - Utilities – This cost varies each month and will be paid in arrears.
- \$ _____ - Promotions/If Any, Please List Here \$ _____
- \$ _____ - Total Rent Due on the 1st of Each Month

THANK YOU

Thank you for completing our application and considering us for your new home. Please note that a completed application requires the following: _____ Copy of driver's license or government ID/_____ Application fee/_____ Signature below

A \$25 application fee is required and will be used to verify some/all information contained herein. By signing below, applicant hereby represents all above information is true and accurate and authorizes current and annual verification of information, references, and credit history for continual rental consideration or collection purposes.

SIGNATURE: _____ DATE: _____